



**OPT-OUT FORM FOR  
PHOTOGRAPHS AND AUDIO, DIGITAL AND VIDEO RECORDINGS**  
*Please Read Carefully*

This is the opt-out form for photographs and recordings for the Winston-Salem/Forsyth County Schools (“WS/FCS”) for the **2023-2024** school year and summer programs. WS/FCS, its schools, and its affiliated organizations use photographs and audio, digital, video and other recordings of students (including those taken during in-person or remote instruction) to publicize school activities in a variety of outlets, such as school newsletters, brochures, yearbooks and annuals; Cable Channel 2; the WS/FCS, school, and affiliated organization websites; and social media accounts managed by the district and affiliated organizations. Students may also appear in photographs and audio, digital and video recordings that are taken by local media outlets and appear in their publications, such as newspapers, television news and their affiliated websites and social media accounts.

**To opt out means a parent/guardian is not permitting the publication of photographs or audio, digital or video recordings of his/her child in certain circumstances, as set forth below.** To make your preferences known, you must put your request in writing or complete the form below and send it to your student’s principal **no later than October 2, 2023** or within thirty (30) calendar days of your student’s enrollment in school, whichever is later. **If you do not express your preferences in writing, you are giving the WS/FCS, its schools, its affiliated organizations and media outlets permission to photograph and/or otherwise record your child and use the photographs and recordings and your student’s name for the purposes described herein.**

**OPT-OUT OPTIONS**

1. You refuse to allow your child to be photographed or recorded by outside media, such as newspapers, television news or news websites.
2. You refuse to allow your child to be photographed or recorded by an outside organization affiliated with the school system.
3. You refuse to allow your child to be photographed or recorded by the school for the school’s, school system’s, or contracted partners’ websites or social media accounts.
4. You refuse to allow your child to be photographed or recorded for use in school system publications, such as yearbooks, class pictures and newsletters.
5. You refuse to allow your child to be photographed or recorded for any publications or websites.

**Please complete and return the form below if you wish to “opt-out” of one or more of these options.**

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**NOTIFICATION OF OPT-OUT PREFERENCES**

**Student Name (printed):** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Homeroom/Teacher:** \_\_\_\_\_

**Please CHECK the statement(s) below that represents your preference(s).**

1. Do not allow my child to be photographed or recorded by outside media, such as newspapers, television news or news websites.	
2. Do not allow my child to be photographed or recorded by an outside organization affiliated with the school system.	
3. Do not allow my child to be photographed or recorded by the school for the school’s, school system’s, or contracted partners’ websites or social media accounts.	
4. Do not allow my child to be photographed or recorded for use in school system publications, such as yearbooks, class pictures and newsletters.	
5. Do not allow my child to be photographed or recorded for any publications or websites.	

\_\_\_\_\_  
**Parent/Guardian/Eligible Student Signature**

\_\_\_\_\_  
**Date**